



# Dates and Fees 2010 Junior Summer Programmes Enrolment Form



## Study in Ireland Study at International House Dublin

### How to Book a Course

#### Application

Complete the application form and return by e-mail or fax:

E-mail: [enrol@ihdublin.com](mailto:enrol@ihdublin.com)

Fax: +353 1 4786020

We will reply by e-mail with course confirmation and invoice within 24 hours. Please do not book your flights until you have received the letter of confirmation from us.

#### Payment

Fees should be paid by bank transfer to the following bank or alternatively by credit card.

Account name: ICON International Ltd

Account no: 73187072

Bank: Ulster Bank Ltd, College Green, Dublin 2

Sorting code: 98-50-10

SWIFT/BIC Address: ULSBIE2D

IBAN: IE03ULSB98501073187072

#### Important

- Bank charges are not included in the fees
- Please allow 5 working days for a bank transfer to arrive to our account
- State your name and invoice number on the bank transfer form
- Host family details will be sent after fees have been received

## Course Dates and Fees 2010

### • Sutton Park School (Homestay Accommodation)

Course Dates (8 weeks)

From Monday June 28<sup>th</sup> to Friday August 20<sup>th</sup>

Age: 12-17

Minimum course length is two weeks. Courses commence each Monday. Students should arrive on the Saturday or Sunday before the course starts. Accommodation is based on 7 nights (e.g. Sunday to Sunday)

	<b>Book Early Offer*</b> <b>Bookings before 1<sup>st</sup></b> <b>April 2010</b>	<b>Bookings after</b> <b>1<sup>st</sup> April 2010</b>
2 weeks	€1245	€1285
3 weeks	€1785	€1845
4 weeks	€2135	€2215
Extra week	€535	€555
Airport Transfer (each way)	€80	€80

### • St. Columba's College (Residential Accommodation)

Course Dates (4 weeks)

From Monday July 5<sup>th</sup> to Friday July 30<sup>th</sup>

Age: 10-16

Minimum course length is two weeks. Courses commence each Monday. Students should arrive on the Sunday before the course starts. Accommodation is based on 7 nights (e.g. Sunday to Sunday)

	<b>Book Early Offer*</b> <b>Bookings before 1<sup>st</sup></b> <b>April 2010</b>	<b>Bookings after</b> <b>1<sup>st</sup> April 2010</b>
2 weeks	€1550	€1590
3 weeks	€2270	€2330
4 weeks	€2915	€2995
Airport Transfer (each way)	€85	€85

\* *Book Early Offers – these discounted fees apply to courses booked and paid for before 1<sup>st</sup> April 2010*

#### **Included in fees:**

- **15 hours tuition in mixed nationality classes**
- **Full-board host family or residential accommodation**
- **Hot lunch at school in homestay centre**
- **Daily transport to and from school in homestay centre**
- **Afternoon activities Monday-Friday and 1 disco per week in homestay centre**
- **Afternoon and evening activities every day in residential centre**
- **1 full day excursion per week**
- **Use of course books**
- **Placement test and end of course certificate**

# Junior Programme Enrolment Form 2010



## • Personal Details

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Date of Birth (dd/mm/yy): \_\_\_\_\_ Female / Male  
 Nationality: \_\_\_\_\_ Native Language: \_\_\_\_\_  
 Did you attend this programme last year? Yes / No  
 Please state your current English language level:  
 Elementary      Pre-Intermediate      Intermediate      Pre-Advanced      Advanced  
 Where did you hear about our school? \_\_\_\_\_  
 Are you booking your course through an agent? Yes / No      If yes, please provide the name of agency: \_\_\_\_\_

<b>Parent/Guardian:</b>	<b>Next of Kin:</b>
Address: _____	Address: _____
Occupation: _____	Occupation: _____
Telephone: _____	Telephone: _____
Mobile: _____	Mobile: _____
Fax: _____	Fax: _____
Email: _____	Email: _____

## • Course Details – please select a course

I wish to book Junior Summer Programme at Sutton Park School – Homestay Accommodation   
 I wish to book Junior Summer Programme at St. Columba's College – Residential Accommodation   
 Start Date (dd/mm/yy): \_\_\_\_\_ Number of weeks (minimum 2 weeks): \_\_\_\_\_

## • Accommodation Details

Arrival Date (dd/mm/yy): \_\_\_\_\_ Departure Date (dd/mm/yy): \_\_\_\_\_  
 Do you take any medication? Yes No Details: \_\_\_\_\_  
 Do you have any allergies or health problems? Yes No Details: \_\_\_\_\_  
 Do you have any specific dietary requirements? Yes No Details: \_\_\_\_\_  
 Please indicate any additional relevant information: \_\_\_\_\_

## • Airport Transfers

All junior students must book arrival and departure airport transfers, unless accompanied by an adult/guardian.  
 Date of arrival: \_\_\_\_\_ Flight No.: \_\_\_\_\_ Arrival time: \_\_\_\_\_  
 Date of departure: \_\_\_\_\_ Flight No.: \_\_\_\_\_ Departure time: \_\_\_\_\_  
 I will travel with an adult/guardian from and to the airport and I do not require airport transfers \_\_\_\_\_ Please give details: \_\_\_\_\_  
 Name of adult/guardian: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

## • Payment Details

I will pay by: Bank Transfer      Credit Card      Visa      Master Card  
**Credit card details – Name of cardholder:** \_\_\_\_\_  
 Card Number : \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_      Expiry Date: \_ \_ / \_ \_ \_ \_      CVV Number: \_ \_ \_  
 Card holder signature: \_\_\_\_\_  
**I have read the terms & conditions overleaf and agree to abide by them.**  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_



# Terms & Conditions 2010

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- 1. Age** Sutton Park School: 12-17 year olds. St Columba's College: 10-16 year olds.
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- 2. Classes** Each lesson is 60 minutes. There are 15 lessons per week.
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- 3. Fees**
- Package Fees include:**
- 15 hours tuition per week
  - full board accommodation
  - sports, excursions and activities
  - daily transport for those who live more than 15 minutes walk from Sutton Park School (homestay centre)
  - use of course books
  - materials and certificate
- Package Fees do not include:**
- private insurance, bank charges or airport transfers
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- 4. Accommodation**
- Homestay Programme Sutton Park School** - Accommodation is in a twin room, shared with another student of a different nationality
- Residential Programme St. Columba's College** - Accommodation is in shared bedrooms (4+ students)
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- 5. Airport Transfers** All junior students must book return airport transfers with International House. Airport transfer service is available between 08.00 and 22.00. Outside of these hours a supplement of €30 will apply.
- If you are being accompanied by an adult/guardian from the airport and do not require an airport transfer, please notify us in advance with your arrival time.
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- 6. Public Holidays** August 2<sup>nd</sup> is a public holiday in Ireland
- Please note that:**
- No lessons take place on the 2<sup>nd</sup> and an excursion is organised
  - Classes for this week start on Tuesday August 3<sup>rd</sup>
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- 7. Insurance** Students are advised to take out private medical and travel insurance. All EU nationals should also bring a European Health Insurance Card which covers public medical care.
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- 8. Visas** Non-EU nationals should contact their local Irish Embassy or Consulate or visit the Department of Justice website: [www.irigov.ie/justice](http://www.irigov.ie/justice) for details of visa requirements. IH Dublin offers an efficient visa support service.
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- 9. Cancellation**
- a. If a course is cancelled more than 14 days before the start date, a registration fee of €50 will be charged. All other monies in respect of the course will be returned to the student.
  - b. If a course is cancelled less than 14 days before the start date, one week's programme fee will be charged (divide 2 week course price by 2 to obtain 1 week price).
  - c. No refunds can be made after a course has started
  - d. If a cancellation occurs because of a visa refusal then a registration fee of €50 will be charged. All other monies in respect of the course will be returned to the student.
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- 10. Refunds** No refunds can be made after a course has started. In the case of illness, students may ask for a course to be postponed to a later date. In this case the school will require a medical certificate. If a course is carried over to the next calendar year, there may be an extra fee payable.
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- 11. Deposit and Payment**
- a. A non-refundable deposit of 20% is required at time of booking to secure your place on the programme.
  - b. The balance of fees is due a minimum of 2 weeks before arrival.